## Criteria for Waiving the BUS 2910/4942 Requirement

Waiving BUS 2910 and/or BUS 4942 will be done only in rare instances where one the following criteria are met:

- 1. The student is a full-time career employee and at SPU to finish their Baccalaureate degree.
- 2. The student has a secured position in a family business which is in line with their long-term career goals.
- 3. The student is an international student with a secured position in their home country after graduation.
- 4. The student is enrolled in ROTC or another armed services officer training program.
- 5. The student has accomplished one of the following:
  - a. Attained two or more full-time professional level positions or *competitive* internships (e.g. Boeing, Alaska Airlines, Weyerhaeuser)
  - b. Secured a career position in a competitive professional development program (examples: Boeing BCFP, ISCFP)
  - c. Successfully completed the SPU Accounting Recruitment program as verified by the Center for Career Calling and has documentation of a standing job offer upon graduation.

## In all of the above cases, a letter of documentation must be submitted with the petition.

6. The student has demonstrated competencies in <u>all</u> of the following areas:

Competency	Criteria
a. Résumé and cover letter	Has met with Christina McCracken or another SPU
	career counselor to have these documents critiqued
	and has final versions which meet with their
	approval.
b. Interviewing	Has successfully obtained more than one professional
	level position or internship. (documentation must be
	provided)
c. Networking	Has participated in the Mentor Program for at least
	two years or demonstrated a record of initiating and
	meeting with informational interview contacts in
	identified vocational/career fields.
d. Clarity of vocational/career goal	Can clearly articulate, both verbally and in writing, a
	well-researched vocational/career goal and how they
	are pursuing that goal.

For all of the above cases, the student must, 1) complete the SBE petition to waive BUS 2910/4942, 2) provide documentation that the criteria has been met (confirmation letters/emails from employers verifying dates of employment, employment offers, etc.), and 3) meet with Christina McCracken, who must agree that the criteria has been met. The petition with Christina McCracken's statement of support and signature and supporting documents will then be submitted to the School of Business and Economics Undergraduate Committee for final approval.