

# **Appendix I: Avian Flu/Pandemic Flu Guidelines for Response**

Avian Flu/Pandemic Flu  
Guidelines for Response  
Draft, December 23, 2005

Per the direction of the ECMT, Jean Brown (Health Center, Director), Kathy Stetz (School of Health Sciences), Kim Campbell (Residential Life, Director), and Jeff Jordan (Associate VP for Academic Affairs/Dean of Student Life ) met on December 5, 2005 to discuss Seattle Pacific University's preparation and response plan in case the Avian Flu (H5N1) were to spread to the U.S.

We reviewed the Health Center emergency plan for communicable disease control. (This document is attached at the end of this report.) The group suggests that we utilize this plan for the Avian Flu or any other pandemic flu outbreak. Additionally, we reviewed Seattle Pacific University's Emergency Response Plan, adopted for 2005-6. This plan directs employees and students to refer any suspected cases of communicable disease to the Health Center (pp. 47-48). The working group that met suggests that the current Emergency Response Plan and the Health Center's emergency plan be followed as written.

As a result of our meeting, the following points are important for the ECMT to know.

- ◆ SPU should cooperate with the guidelines and directives of the Seattle/King County Health Department (SKCHD) regarding any pandemic flu outbreak. The director of the Health Center is on the Seattle/King County Health Department's notification list. That communication link should continue. Additionally, the director will check with Center for Disease Control and World Health Organization websites about pandemic flu issues and other pertinent topics that may affect students on our campus, as well as those who travel internationally.
- ◆ Only the SKCHD can quarantine someone. Only the health department has this authorization. However, we can isolate and contain if we have space and staff available. Most likely, SPU will be sending a student or employee to a facility that has better treatment options.
- ◆ If someone suspected of Avian Flu comes to attention of the Health Center, the following scenario would typically take place:
  - Evaluation by Health Center staff
  - Isolation/Containment is necessary
  - Lab work off-campus (probably Harborview); transportation by ambulance or private car
  - Report, if positive findings
- ◆ Suggestions for preventive and educational measures:
  - Place hand sanitizers in university buildings. Recommend individuals have personal hand sanitizers. Provide hand washing demonstrations (Nursing students & residence hall staff).
  - Encourage office staff to clean front counters, phones and other public use areas with Clorox wipes.
  - Discourage the use of open candy dishes unless each piece is individually wrapped.
  - Keep water bottles from touching dispensers.
  - Encourage staff with a communicable disease to stay home. Look into providing free flu shots for all employees. The savings from lost staff time may cover the costs.
  - Have Campus Ministries and Study Abroad committee review contact information for students traveling abroad.

If there are any questions about this report, please contact Jeff Jordan who convened the meeting.

SEATTLE PACIFIC UNIVERSITY  
HEALTH SERVICES

EMERGENCY CONTINGENCY PLAN FOR  
COMMUNICABLE DISEASE CONTROL

Health Center staff will monitor community response to communicable diseases including but not limited to Seattle-King County Health Department (SKCHD) updates, Washington State Health Department bulletins, news media, Center for Disease Control (CDC) bulletins Epi-log, Epi-trends and World Health Organization (WHO).

Health Center staff will:

1. Be familiar with signs of symptoms of current disease.
2. Follow SKCHD or overseeing agencies guidelines.
3. Report suspected or actual cases as required to appropriate agencies including but not limited to the local health department.
4. For use by Health Center Staff only: (phone numbers will be removed as we are asked not to distribute them outside of the Health Center)
5. All student records are confidential. Information will not be released to anyone without written consent of the student, UNLESS required by law and in matters of public health.
6. Coordinate efforts with local health department for management of outbreak.
7. Notify appropriate on campus offices of incident including but not limited to EMCT, Student Life, Residence Life, Executive Offices, Safety and Security per health department recommendation (see Emergency and Crisis Management Plan.)
8. Follow health department guidelines for managing exposure and treating contacts as listed in Recommendations for Managing Measles Exposures in Health Care Facilities or other similar documents.
9. Follow immunization policy for measles - waived individuals will be excluded from campus if an outbreak occurs, until campus is cleared by Health Department. Students entering after Fall 1997 are required to provide documentation of immunity. If outbreak occurs, ALL other students born after January 1, 1957 will be required to provide documentation of immunity (documentation of two measles immunizations or positive rubeola titer) before attending classes. All staff and faculty born after January 1, 1957 will be required to show proof of immunity (documentation of two measles immunizations or positive rubeola titer).
10. Campus quarantine will be imposed if required by the health department.
11. SARS, Avian flu, Pandemic flu or other communicable diseases will follow the same procedure using current guidelines.