

CSOT Shaky Ground Table Top Discussion Notes

July 1, 2009

Background:

After recapping the current situation on campus as of 3:30 PM on April 29, 2009 – each CSOT member was asked to identify 3-5 issues that needed to be addressed. The goal was to quickly organize issues relevant to 5 pre-selected categories. This led to further discussion on what action should be recommended and/or pointed out areas of concern within or across departmental disaster recovery plans.

People Response

3 critical issues regarding personal reactions:

1. Physical well being
2. Practical concerns relating to family, location, what next?
3. Mental health, trauma, fear factor control

Do we have a gathering point?

- Tiffany Loop...specifically Tiffany Arch
- This will act as a check-in/check-out station for students/staff/conference groups.
- Add a statement to departmental plans naming Tiffany Loop as a check-in/check-out station in the event of an emergency/disaster.
- Staff must check-in/check-out with direct CSOT supervisor.
- Place to reflect and pray

There needs to be an anticipated and consistent method of communication in the Loop

- Info every hour on the hour (verbal and written).
- Board to write messages on.
- Area to post prayers.

What if staff is in another building at the time of the emergency?

- If staff member is not in their “home” building they need to tell the BEC of that building that you are alright. At that point the staff member is free to leave and rejoin their department at the department’s evacuation site. Supervisors are responsible for keeping track of their staff members until they are released to go home.

How do we prohibit students from entering dorms prior to structural assessment?

- Building staff outside the doors to keep people out.

“Campus Closure” applies to students not staff. Staff members are subject to director’s release.

Shelter/Food/Water/Sanitation

Where should sanitation location be?

- Wallace Field

In what order will campus structures be assessed for damage?

- At this time, based on current structural knowledge, the buildings will be assessed and opened in this order: Ashton, Emerson, Gwinn, Hill and Moyer.
- Does Gwinn need to move to up to the top of the priority list due to food and first aid supplies?
- Gwinn will need protection from individuals looting for food source.
- Royal Brougham has access points to the Ship Canal and a ferry system could be set up w/ canoes and/or motor boats to transport individuals across to Fremont if necessary.
- How will we handle the neighborhood coming to SPU in search of food, water and shelter? SPU ID cards?
- Is First Free a Red Cross center?

Business Operations

- 1) April 29th occurs prior to a pay day. Staff without direct deposit will not be paid due to no method to expedite paper payroll checks.
- 2) Create expectation for what news will come when.
- 3) Why are systems down? People need to know what to expect or not expect.
- 4) "Help Facilities help you." If and when they appear with the structural engineers and supplies at your building be ready.
- 5) If non-exempt staff members are held over during "closure" days they will need to be compensated.
- 6) Who gets the correct info on each building and from where? How to discern from false info? Must have set communication plan in departmental emergency plan: specific person to specific person.
- 7) Important to display correct info regarding visual perceptions. (ie. red, orange and green tagging buildings)
- 8) Tents and heaters for Wallace Field while buildings are checked?

COMMUNICATION AND OTHER ISSUES

- 1) How are animals and disabled people treated?
- 2) Whitworth houses a remote website for SPU computing info. This website is in blog format and will only relay simple, critical emergency info.
- 3) Wireless will be available if nearby buildings have power. If Marston Hall does not have power Banner and Webmail will not work. Important for individuals to have an alternative email account.
- 4) Could we have an outdoor wireless bubble that is restricted for only emergency situations? Dave Tindall says hard to do.
- 5) What do we do about too many volunteers?
- 6) How do we handle situations when a student does not want to return to campus when the university is reopened?
- 7) How do we gather news from off campus?
- 8) "GETs" cards give access to call out from a landline.