



2006-2007 Commute Trip Reduction Participation Form

The University provides Faculty and Staff numerous incentives to use alternative means of transportation. To receive the benefits listed below, you must be a full time employee (at least .8 FTE or 32 hours a week) and utilize an alternative form of transportation at least 3 days a week. Please return the completed form to the Office of Safety and Security. After you sign up, a starter kit that includes instructions on receiving your subsidy will be sent to you.

Check only those quarters you will be using an alternate form of transportation.

- Fall
- Winter
- Spring
- Summer

If you have any further questions, please contact your Transportation Coordinator, Jeff Lam at ijklam@spu.edu or ext. 2821.

Personal Information	
SPU ID#	_____
Name	_____
Phone #	_____
E-mail	_____
Wk Hours	_____
Signature	Date

Alternate Commute Methods. Check all that apply:

	Alternate Transportation	Incentive	What It's Worth To You
<input type="checkbox"/>	Bike/Walk	<ul style="list-style-type: none"> • FREE Locker at Brougham Pavilion • Commuter Bonus Plus Dollars 	<ul style="list-style-type: none"> • \$20.00 per quarter • \$10.00 per month
<input type="checkbox"/>	2 person Fac/Staff Carpool	<ul style="list-style-type: none"> • Half-price Parking Permit 	<ul style="list-style-type: none"> • \$45.00 per person per year
<input type="checkbox"/>	3+ person Fac/Staff Carpool	<ul style="list-style-type: none"> • FREE Parking Permit for all members of carpool 	<ul style="list-style-type: none"> • FREE
<input type="checkbox"/>	Motorcycle	<ul style="list-style-type: none"> • Discount on Commuter Lot Parking 	<ul style="list-style-type: none"> • \$45.00
<input type="checkbox"/>	Metro Transit	<ul style="list-style-type: none"> • FREE SPU FlexPass 	<ul style="list-style-type: none"> • \$75.00 month
<input type="checkbox"/>	Community Transit	<ul style="list-style-type: none"> • FREE SPU FlexPass Plus 	<ul style="list-style-type: none"> • \$124.00 month
<input type="checkbox"/>	METRO Transit VanPool	<ul style="list-style-type: none"> • FREE SPU FlexPass (\$65.00 contributed to your monthly VanPool fare. Fare rates differ due the miles traveled and number of riders). 	<ul style="list-style-type: none"> • \$65.00 month
<input type="checkbox"/>	Ferry + Private Vanpool	<ul style="list-style-type: none"> • Commuter Bonus Dollars • WSF registration (\$10.00) guarantees loading priority. 	<ul style="list-style-type: none"> • \$25.00 month and • \$10.00 (one time)
<input type="checkbox"/>	Ferry + Private Carpool	<ul style="list-style-type: none"> • Commuter Bonus Dollars • WSF registration guarantees loading priority. 	<ul style="list-style-type: none"> • \$25.00 month and • \$10.00 (one time)
<input type="checkbox"/>	Ferry Rider with Bike	<ul style="list-style-type: none"> • Subsidy: Bicycle Pass Program Registration Fee 	<ul style="list-style-type: none"> • \$20.00 (one time)
<input type="checkbox"/>	Passenger Only Ferry Rider	<ul style="list-style-type: none"> • Commuter Bonus Dollars 	<ul style="list-style-type: none"> • \$25.00 month
<input type="checkbox"/>	Sounder Train	<ul style="list-style-type: none"> • FREE SPU FlexPass 	<ul style="list-style-type: none"> • \$75.00 month

* Maximum monthly subsidy is set at \$35.00 (SPU FlexPass is exempt).

Bike Registration Same as last year.

Make _____ Model _____

Color _____ Serial # _____

Distinguishing Marks: _____

Accessories on bike: _____

Office Use Only

Information Kit sent _____

Gym notified _____

Gym cancelled _____



2006 – 2007 SPU FlexPass Use Agreement

This is your SPU FlexPass. It is a non-transferable benefit for use by employees of SPU only. This pass is effective from July 1, 2006 to June 30, 2007. It entitles the bearer to ride anywhere in the Metro service area (one or two zones) at any time Metro is running (peak or off-peak). It can also be used toward authorized Metro Vanpool fare and Sounder Transit. Community Transit will be included for Snohomish County residents effective December 1, 2006.

As an SPU FlexPass holder, I agree to the following:

1. The SPU FlexPass is a benefit provided to me as an employee and is to be used only during the period I am employed by this company.
2. I will use my SPU FlexPass for my own transportation only. I will not transfer my FlexPass to any other person.
3. I will keep my SPU FlexPass secure and in good condition.
 - a. I will immediately report a lost, stolen or damaged SPU FlexPass to the Transportation Coordinator.
 - b. I understand a lost SPU FlexPass will be replaced only once per year at a charge of \$50.00.
 - c. A non-working SPU FlexPass will be replaced free of charge.
 - d. A stolen SPU FlexPass will be replaced free of charge (contingent upon Transportation Coordinator's receipt of the police report). Remember to inform the police that the SPU FlexPass is worth over \$900.00!
4. I will return my SPU FlexPass upon request or when I leave my employment with this company. If I do not return my SPU FlexPass, I authorize the amount of \$75.00, for each whole and partial month remaining on the SPU FlexPass, to be withheld from my paycheck.

I acknowledge the receipt of my SPU FlexPass, and understand and agree to the terms stated above on using the SPU FlexPass.

Employee's Signature	Date	SPU FlexPass Serial #
Employee's Printed Name	Employee's Dept.	Security Initials

Security Use Only – SPU FlexPass returned:

SPU FlexPass Serial #	Security Initials	Date
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