

UPEC Program Review Outline and Criteria

1. Departmental Mission Statement
 - a. State departmental mission statement.

2. Departmental and Program Goals
 - a. State your departmental goals (curricular and non-curricular).
 - b. How do departmental goals relate to SPU Mission as a Christian University?
 - c. How do departmental goals relate to the departmental mission?
 - d. State your program goals (learning objectives, learning outcomes).

3. State the latest NASC recommendations for your Department
 - a. Describe the progress you have made on the NASC recommendations.

4. Curriculum
 - a. Describe any changes in your curriculum since the last review by UPEC.
 - b. Describe how the new General Educational Curriculum has impacted your department.
 - c. Critique the number of courses in the catalog that have not been offered in the past two years.
 - d. Internal Assessment of goal attainment:
 1. For each curricular program goal, state how you are measuring achievement of this goal or how you plan to measure achievement of this goal (we suggest you create a grid or map that lists your program goals and measurement strategies). Examples of measures include: scores on papers or tests within program, exit interviews; surveys; standardized testing.
 2. For each curricular program goal, report data on your achievement of this goal.
 - e. External Assessment
 1. What measures are you using to determine if graduates of your program achieved program goals? Alumni survey, Employer survey?
 2. Do you collect data on employment or further education?
 3. What have you done with the data collected? How has it been used to make changes in and or improve your program?
 - f. Provide evidence that syllabi reflect departmental and university mission.
 - g. W-Program. Describe the department's participation in and contribution to the W program. List the courses in your department that are W courses.

5. Department Data (you can obtain this data form the Office of Institutional Research) Please offer explanations for changes and or trends. Report this data for the past 4 years or since your last UPEC review.
 - a. Report student credit hours in your department.
 - b. Report the number of graduates in your department.
 - c. Report faculty FTE.

- d. Report the number of course sections and student credit hours taught by adjuncts.
 - e. Report the number of course sections taught on a yearly basis.
 - f. Report the number of course sections taught in the common curriculum.
 - g. Report the number of course sections taught in the exploratory curriculum.
 - h. Report the number of course sections taught in your major.
6. Faculty (this can be presented in a table format)
- a. Description
 - b. Unfilled positions (comment as to why these are unfilled)
 - c. Anticipated faculty needs
 - d. State the number of new faculty hired in the past 5 years or since your last program review; state if these faculty have been retained.
 - e. Provide an evaluation of match between areas of expertise and program goals.
 - f. Indicate how faculty scholarship supports curricular program goals.
 - g. Describe how your department evaluates the effectiveness of faculty advising and teaching? Provide examples.