

Faculty In-Service
June, 2004
Outcomes Assessment Annual Report

Question #1: Provide an overview/short summary of assessment activities for the past year.

- a. What processes does your department have to assure regular assessment?
- b. Are there gaps, either at the course or at the program level, where assessment does not occur?

Question #2: Learning Outcomes

- a. In practice, did the stated learning objectives work to meet the goals of the department? What evidence supports this?
- b. Were goals and objectives clear to you? To the students? How was this determined?

Question #3: Individual Courses/Syllabi

- a. How are students made aware of course goals and objectives?
- b. Is there continuity between the goals established for a course and the methods used to grade students?
- c. Were the course objectives sensitive to the entering competencies of the students?
- d. Does assessment give attention to both content and skills? Examples?
- e. Do your courses produce the results you intended? How do you know this?

Question #4: Review and analysis of data

- a. Do your assessment methods provide the needed evidence to determine whether learning objectives are being met?
- b. Are these methods sufficient or insufficient? Explain.

Question #5: Use of evidence – closing the loop!

- a. What adjustments will be made to your courses based on the evidence you have gathered?
- b. What adjustments might be made to your learning objectives?
- c. What adjustments might be made to your departmental goals?

Question #6: What assessment goals do you have for next year?

Question #7: Resources for assessment

- a. Are your current resources for assessment sufficient?
- b. If more resources are necessary what kind would most benefit your work? Describe. (for example: Internal University data, external tools, access to literature, consultations, etc.)

Question #8: Progress on diversity

- a. How had the department's curriculum been influenced by the diversity initiative?
- b. If the department/school has made a hire this year, what attention was given to diversity in that process?
- c. Has the department/school engaged in any co-curricular activities that specifically addressed issues of diversity?

Question #9: Resources for the diversity initiative

- a. Are you finding the current resources for issues surrounding diversity sufficient?
- b. If more resources are necessary what would be most beneficial to your work on diversity related issues? Describe.