

Seattle Pacific University University Library Annual Report 2006-07

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The dominant activity for the Seattle Pacific University Library staff during 2006-07 was finishing the self-study report in preparation for the April 2007 visit by the Accreditation team from the Northwest Commission on Colleges and Universities. To help prepare for the visit, the Library hired a consultant, Dr. Mary Bushing, to evaluate the collections and work procedures. Bushing visited the campus in September 2006, and issued a report in February 2007. The combined efforts of the self-study preparation and the advice from the consultant led to a successful Accreditation team visit in April, with the library being singled out for commendation:

"The Commission applauds...the librarians and staff who are held in very high regard by faculty and students who feel extremely well supported in their research."

The work done for the accreditation process and in response to the consult then led to the development in May 2007 of a Task List of items for implementation during 2007-09.

THE LIBRARY MISSION

The Library adopted a new mission and goals statement in February 2007. This Annual Report will be organized around the goals in the Library Mission/Goals statement.

"The Seattle Pacific University Library seeks to be a premier academic library, with its services, instruction, resources, access, staff, facility and budget all aligned with the University's mission and signatures, and a foundational part of the University's academic life."

THE LIBRARY GOALS

The library mission will be achieved by carrying out the goals listed below. The goals come from the Association for College and Research Libraries (ACRL) "Standards For College Libraries." The definition of each goal is modified from the ACRL wording. Beneath each goal is a description of how well the SPU library did during 2006-07 in that goal area.

GOAL: SERVICES

Provide reference and research services to the University community, be liaisons between the academic departments and the Library, maintain user access, obtain materials promptly in various formats, keep materials

organized and available for use, and be a member in good standing of the Orbis Cascade Alliance.

Inputs

Wrote library “Mission and Goals” statement.

Wrote “Collection Development Policies and Procedures”.

One significant ongoing task relating to the vision for the SPU library is continuing to realign the understanding of “collection development” with the reality of being part of a consortium (Orbis Cascade Alliance). A new collection development policy was written during 2006-07, outlining how SPU librarians can focus their collection purchases in areas which:

- Support core library-using courses,
- Contribute to the expected canon of materials which the library should own in that subject, and
- Define signature collections and “collections of emphasis” for SPU.

Materials outside of those categories can be obtained from other libraries in the Orbis Cascade Alliance. Being part of a large consortium means that the factors going into the decision to buy a title are different than if the library was not in a consortium. Additionally, faculty and students have almost no limits on the books they can obtain.

During 2006-07 the liaison librarians met with faculty in each of the subject areas to talk about subject-level collection.

Outputs

Developed and managed a wiki bibliography to support the Day of Common Learning, with its emphasis on Christianity in the “global south.”

Continued a contractual relationship with Fuller Seminary Northwest, and provided services, materials and instruction to these students and faculty.

GOAL: INSTRUCTION

Teach information literacy in a variety of ways so that patrons know how to efficiently find, evaluate and ethically use the right information.

Outputs

September workshop with librarians on information literacy

Developed online information literacy modules

Put on wall in classroom the ACRL definition of “information literacy.”

The six liaison librarians taught information literacy sessions to classes in their areas, when requested by the faculty member.

	2004-05	2005-06	2006-07
Information Literacy sessions	118	136	150

Agreed to purchase a one-year site license for RefWorks for 2007-08.

GOAL: RESOURCES

Obtain, organize and manage print, media and electronic resources to support the curriculum, add to the canon of materials expected in each subject area, and contribute to distinctive collections that are defined by Seattle Pacific University's mission and purpose. Build the collection within the context of membership in the Orbis Cascade Alliance.

Inputs

Hired consultant Mary Bushing to evaluate the collections in the SPU library. Bushing visited during September 2006, and issued a report in February 2007.

Developed a conspectus, showing how much material in each category the library owns, and some indicators about that material, e.g., average age, amount of usage.

	2004-05	2005-06	2006-07
Titles, w/online	170,258	174,555	177,640
Volumes, w/online	199,279	205,031	207,570
Volumes, added w/online	6,893	6,480	6,029
AV items added	431	297	225
Items deleted	1,236	831	3,490
Paper serials	1,112	1,112	1,133
Microfilm serials	114	112	112
Databases	85	84	95
Electronic Journal	--	16,339	34,328

MATERIAL TYPE STATISTICS FY2006-2007 ENTIRE DATABASE

Seattle Pacific University Library

Report for the NV BIB RECORDS REPORT

Range = b1000000-1191131

178546 records were processed. (12586 records had been deleted.)

Code	Meaning	Record Count	COPIES
-	-		1
a	BOOK/JOURNAL	168869	194151
c	MUSIC SCORE	5234	7137
e	MAP/ATLAS	133	189
g	VIDEO/DVD/FILM	1644	2763
i	SPOKEN WORD	150	242
j	RECORDED MUSIC	1208	1378
k	2-D GRAPHIC	15	18
m	SOFTWARE/DATA	93	126

o	KIT	116	538
r	3-D OBJECT	110	140
t	MANUSCRIPT	973	1280
Totals:		178546	207963

Outputs

As a result of the visit and report from consultant Mary Bushing, there was an increase in the number of books weeded, there were substantive discussions between departmental faculty and librarians about material desired (and in what format), in the development of a plan to shift more paper journals to electronic format, and in the creation of a "Task List" for 2007-09.

	2004-05	2005-06	2006-07
Books circulated	68,164	71,192	72,083
Summit/Borrowed in	8,031	8,384	9,806
Summit/Loaned out	7,504	11,257	11,595
Reference questions asked	7,323	8,541	6,778
Number of database searches	346,000	412,000	419,465
Number entering library	230,933	231,875	232,490

More specific data on how many times patrons searched the main databases is given below. This shows how many times a patron "pushed the button" for that specific database, rather than searching multiple databases with one query.

Database Vendor	"Button pushed"
American Chemical Society	1029
CSA	9995
CIOS	Not available
Culture Grams (searches not available, but logins are so there were a minimum of 451 searches)	451
CQ Researcher	258
EBSCOHost	338,050
Engineering Village	114
FirstSearch (PerSearch and Subscription)	10991
H.W. Wilson	2498
JSTOR	Not available
Mergent	Not available

ProQuest: 216,183 – total searches because of multiple databases searched at same time, 51,535 times search button pressed	51,535
Routledge Encyclopedia of Philosophy	691
Silver Platter	3853
Total	419,465

Inter-Library Loan.

	2006-07
Books, borrowed	184
Articles, borrowed	2,680
Books, lent out	305
Articles, Lent out	639

GOAL: ACCESS

In order for patrons to have access to the Library's paper and digital materials, develop and maintain the library technology so that it is as good as any place on campus, and is equal to the best library technology found in similar academic libraries. Develop and maintain an exemplary web presence.

Inputs

Hours of operation 2006-07.

During Autumn, Winter and Spring quarters:

- Monday through Thursday, 7:30 AM to 11 PM
- Friday, 7:30 AM to 8 PM
- Saturday, noon to 8 PM
- Sunday, 3 PM to 11 PM

Significantly improved wireless access within the library.

One third of the computers were new.

Wrote Technology Plan to guide technology decisions.

GOAL: STAFF

Hire staff with notable interpersonal and library skills, and the genuine interest in and ability to provide exemplary library service. Make ongoing, organized professional development a priority. Hire and train student workers so they exhibit strong customer service and library knowledge.

Inputs

Hired Ryan Lewis as Business/Social Sciences librarian.

Moved Liz Gruchala-Gilbert to be liaison librarian for Communication and Journalism, Family and Consumer Sciences, Foreign Languages, MA TESOL, and Theater.

Hired Melody Steiner into Access Services.

Moved Becky Paulson to Acquisitions librarian.

Moved Johanna Knudsen to Supervisor of Access Services.

Moved Vance Lindahl from Access Services to Technical Services.

Hired Robin Maass as the library Administrative Assistant.

Held September workshop on Information Literacy, and returned to this theme in December.

Liaison librarians worked on developing online information literacy modules.

Held workshop with the Safety and Security department about dealing with difficult patrons.

The University Library staff for 2006-07 was as follows:

NAME	TITLE
Barany, Mark	Microsystems Coordinator
Fick, Gary	Liaison Librarian
Fry, Carrie	Electronic Services/Systems Librarian
Gruchala-Gilbert, Liz	Liaison Librarian
Hovick, Jackie	Cataloging Technician
Karns, Lori	Access Services Technician
Knudsen, Johanna	Supervisor, Access Services
Lewis, Ryan	Liaison Librarian
Lindahl, Vance	Inter-Library Loan
Maass, Robin	Administrative Assistant
Meier, Adrienne	Access Services
Nelson, Bryce	Director
Paulson, Becky	Acquisitions Librarian
Perisho, Steve	Liaison Librarian
Phelan, Jenifer	Liaison Librarian
Steiner, Melody	Access Services Technician
Vick, Natalee	Technical Services Librarian
Weyer, Shelley	Periodicals Technician

Outputs

Professional development was a top priority.

Some staff were designated as Super Users and went to training classes on Microsoft Office products, then offered classes and tutoring to library staff.

A September workshop was held for all staff. VP's Jeff Jordan and Cindy Price shared research which defined the SPU students. Workshops were held on Collection Development (Steve Perisho), The Technology Plan (Carrie Fry), and Information Literacy (Gary Fick).

Mary Bushing spent one week consulting with librarians and sharing her knowledge of “best practices” seen in other academic libraries.

Various staff participated in activities of the Orbis Cascade Alliance: Electronic Resources committee (Carrie Fry), Collection Development and Management Committee (Becky Paulson, Steve Perisho), Summit Borrowing (Johanna Knudsen) and Council (Bryce Nelson).

Carrie Fry attended the Northwest Innovative Users Group, Becky Paulson went to the Acquisitions Institute at Timberline, OR. and to the Association of Christian Librarians meeting. Steve Perisho attended the ATLA conference in Pennsylvania. Many attended the ACRL mid-winter conference in Seattle. Brown bag lunch time discussions were held on readings relating to upcoming topics, such as web design and space planning. Several librarians participated in ACRL webinars. Several attended the OCLC Western members conference. Jenifer Phelan presented at the Online Northwest conference about the use of clickers in the SPU library.

Individuals are designated as the “lead” for a particular area. In practice, this means that they work with the Director to anticipate what needs to be done in that area, make proposals, and take the lead on making something work in that area. The leads for 2006-07 were:

AREA	RESPONSIBILITY	LEAD	ADVICE AND CONSENT
Access Services	Director	Johanna	Access Services staff, Librarians
Archives	Director	Adrienne	Jenifer
Building space	Director	Johanna	All staff
Collection Development			
Implement	Director	Becky	Librarians
Collection Development policy	Director	Steve	Librarians
Copyright	Director	Ryan	Librarians
Databases	Director	Carrie	Librarians
Information Literacy	Director	Gary	Librarians
Millenium	Director	Carrie	Librarians
Professional Development	Director	Liz	All staff
Reference Collection	Director	Becky	Librarians
Remote Users	Director	Jenifer	Carrie, Liz
Safety/Emergency	Director	Johanna	All staff
Scheduling--Reference Desk	Director	Carrie	Librarians
Social	Director	Robin	All staff
Special Collections	Director	Steve	Adrienne, Liz, Jenifer, Natalee
Technical Services	Director	Natalee	Technical Svs. staff, Librarians
Technology	Director	Carrie	Mark, Librarians
USEM online modules	Director	Jenifer	Librarians
Web page	Director	Jenifer/Carrie	Librarians

The Director met biweekly with each librarian and Johanna, and weekly with Robin. There were weekly librarian meetings, with a structured agenda. The Director wrote a monthly newsletter

GOAL: FACILITY

Provide a variety of spaces in the Library building so that learning and research may occur in multiple ways, the materials may be easily used, and the staff has the right space to perform its work.

Inputs

Rearranged cubicles in Access Services and Technical Services

Outputs

Advent banners made by the University Presbyterian Church Banner Team hung in the library stairwell from Advent to Epiphany.

Began planning to restore the Reading Room (scheduled for August and September 2007), and move the current contents of that room elsewhere in the building (e.g., microfiche, Test File, Audio-Visual).

GOAL: BUDGET

Have a budget adequate to carry out the mission.

Inputs

	2004-05	2005-06	2006-07
Books/media	\$171,033	\$163,039	\$156,960
Journals	\$209,109	\$210,811	\$220,709
Databases	\$86,386	\$109,140	\$138,263
Total Materials	\$466,528	\$482,990	\$515,932

Outcomes

- Budget tracking tools were created for 2006-07 and the budget was monitored weekly.
- Planning accomplished for a Friends of the Library endowment and group.