



**Benny® Card
Enrollment Form**



IMPORTANT INFORMATION ABOUT THE BENNY CARD PROGRAM

The Benny Card offers the convenience of paying out-of-pocket expenses such as pharmacy and office visit co-pays with a Benny Card, instead of having to pay by cash, or personal check. Please note that for all Benny Card transactions other than office and pharmacy co-payments, BAC requires submission of receipts in order to verify qualified expenses. Receipts for healthcare expenses must be itemized on the Benny Card Receipt Submittal Form, then sent with copies of healthcare receipts to BAC via fax or mail. For IRS audit purposes, healthcare receipts reimbursed under the flexible spending account should be kept on file for seven years.

The Benny Card program is available to employees and their spouses. To enroll in the Benny Card program, please fill out the information in the "Employee" column below. Two cards will be delivered to your home. Your spouse may use one of the cards by signing one of the cards.

If you do not wish to enroll in the Benny Card program, you do not need to complete the enrollment form.

	Employee
Benny Card Enrollment	No charge: monthly fee is paid by SPU. Any charges to re-issue your card will be deducted from employee's flexible spending account.
Participant Name: (Limit 18 Characters)	
Social Security Number:	
Email Address <u>or</u> Daytime Phone number	

Employee Signature _____ Date _____

**Return this form to:
Mardeth Hughes
Office of Human Resources
3307 Third Avenue West, Ste 302
Seattle, WA 98119**