

## **Sample Student**

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### **Objective**

A finance internship in the software industry

### **Education**

**Business Administration Major Finance Emphasis**, GPA 3.6, Anticipated Graduation June 2008

Seattle Pacific University

#### **Related Class Projects**

**Financial Research/Analysis**, Problems in Corporate Finance, Fall 2006

- Worked with a team of students to conduct a financial analysis on ABC Coffee
- Ratio analysis
- Financial forecasting and constructing pro forma financial statements
- Trouble-shooting and turnaround management

#### **Computer Systems**

Management Information Systems, Spring 2006

- Construction and management of databases using MS Access
- Web page construction using MS Frontpage

### **Skills**

- Microsoft Office: proficient in Excel Word, PowerPoint; basic knowledge of Access and Frontpage
- Great verbal and written communication
- Working effectively in teams or individually
- Linguistics: fluent in French (4 years of study) and conversational in Spanish

### **Experience**

**Camp Counselor**, Seattle Supersonics Summer Camp, Seattle, WA (Summer 2006)

Instructed youths, ages 6-15, in proper basketball technique. Built teams, coached, and was a positive role model.

**Stocker**, Costco, Redmond, WA (Fall 2005, Spring 2006)

Prepped store for opening. Stocked shelves and merchandise products.

**Customer Service**, Adidas, Seattle, WA (Summer 2005)

Greeted and helped customers find shoes and apparel. Operated cash register, opened and closed store. Set up window displays.

### **Activities**

- Varsity Basketball: Seattle Pacific University, 2005-present; Shorecrest High School 2003-2004
- Snowboarding (Winter 2001-Present)
- Volunteer for Snohomish County Police Dept. D.A.R.E. Program (Spring 2003)