

# 24<sup>th</sup> N WAS 2010 Instructions to Presenters

## Oral Presentations

Talks should be 10-12 minutes, leaving time for questions and speaker changes. Total time is 15 minutes and will be strictly adhered to.

A PC Windows laptop computer and LCD projector will be available for presentations. Please bring your presentation on a flash drive or CD and be prepared to load your presentation onto the computer when you arrive at the symposium. It is safest to save the presentations in the .ppt (2004) format, not the .pptx (2007) format. If you used an Apple Macintosh computer/software to create your presentation, bring your own Apple laptop and **make sure you have your own computer projector connector cable** (almost every model has a unique cable to connect to the standard “blue” 15 pin plug). If you wish, you can also save the presentation in a .pdf format that can be used safely on a Windows-based computer. Student AV assistants will be available to load presentation and make sure they work properly.

If you require special equipment (overhead projector, 35 mm slide projector), please contact Tom Mumford [tmumford@u.washingotn.edu](mailto:tmumford@u.washingotn.edu)

Note that Internet connections will not be available in the Cornet Bay Environmental Learning Center. Also cell phone coverage is poor so 3G internet also may not work well.

## Posters

Poster should not exceed 34” x 34” (86 cm x 86 cm) in size.

Eye-level wall mounted cork boards for posters will be available around the periphery of the recreational center. Bring suitable poster pins, not tape or Velcro.

This is the same space being used for the oral presentations and coffee breaks so they will be available for viewing at any time.