



### ADMINISTRATOR PROFESSIONAL CERTIFICATION PROGRAM APPLICATION

Official Use Only:	
App Fee:	_____
R+:	_____
Employment:	_____
Certificate:	_____
Entered:	_____
Initial:	_____

Have you previously attended SPU?  Yes  No

If so, when was the last quarter of attendance? Quarter \_\_\_\_\_ Year \_\_\_\_\_

Are you currently admitted to a graduate program at SPU?  Yes  No

Are you interesting in combining this program with one of the following graduate programs at SPU?

Doctoral Programs  Superintendent/Executive Leadership Program  Other \_\_\_\_\_

Where did you complete your Residency Administrator/Principal Certificate: \_\_\_\_\_

WASHINGTON ADMINISTRATOR/PRINCIPAL CERTIFICATE NUMBER (required): \_\_\_\_\_ Issue Date: \_\_\_\_\_  
(Photocopy of Certificate required)

DISTRICT OR ESD AFFILIATION \_\_\_\_\_

The Principal/Administrator Professional Certificate program is usually completed in one year. Extended time is available as needed, and additional course fees will apply for each quarter of extended time.

### PERSONAL INFORMATION

SOCIAL SECURITY: \_\_\_\_\_ -- \_\_\_\_\_ -- \_\_\_\_\_

Dr.  Mr.  Mrs.  Ms.  Miss

NAME: (last) \_\_\_\_\_ (first) \_\_\_\_\_ (middle) \_\_\_\_\_

(maiden) \_\_\_\_\_ (preferred name -- if different) \_\_\_\_\_

PERMANENT ADDRESS: (street) \_\_\_\_\_

(city) \_\_\_\_\_ (state) \_\_\_\_\_ (zip) \_\_\_\_\_

(nation) \_\_\_\_\_ (county -- if WA address) \_\_\_\_\_

MAILING ADDRESS: (street) \_\_\_\_\_  
(if different than above)

(city) \_\_\_\_\_ (state) \_\_\_\_\_ (zip) \_\_\_\_\_

(nation) \_\_\_\_\_ (county -- if WA address) \_\_\_\_\_

HOME PHONE (required): \_\_\_\_\_ Voice messaging available?  Yes  No

CELL PHONE (required): \_\_\_\_\_ Voice messaging available?  Yes  No

EMAIL ADDRESS (required): \_\_\_\_\_

GENDER (optional):  Male  Female

BIRTHDATE (required): \_\_\_\_\_

ETHNICITY (optional): Please select one or more:

- Hispanic or Latino
- Not Hispanic or Latino
- Alaskan Native
- Black or African American
- Hawaiian/Pacific Islander
- American Indian
- Caucasian/White
- Middle Eastern
- Asian
- Other (please specify) \_\_\_\_\_

CITIZENSHIP:  United States  Other (specify) \_\_\_\_\_

Are you a Resident Alien?  Yes  No (visa type) \_\_\_\_\_

## EDUCATIONAL HISTORY

### GRADUATE DEGREE

Institution: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Year of Graduation: \_\_\_\_\_  
Degree Earned:  M.A.  M.Ed. Other (specify) \_\_\_\_\_  
Specialization: \_\_\_\_\_

## ADMINISTRATIVE EMPLOYMENT HISTORY

Current School District (**required**): \_\_\_\_\_  
School (**required**): \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_  
Supervisor: \_\_\_\_\_ Direct Line: (\_\_\_\_) \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Begin date of Employment: \_\_\_\_\_  
Previous Employer: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_  
Job Title: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

## ATTACH A PHOTOCOPY OF WASHINGTON ADMINISTRATOR/PRINCIPAL CERTIFICATE

### Mail completed application to:

Seattle Pacific University  
Center for Professional Education  
ATTN: Administrator ProCert  
3307 Third Avenue West, Suite 209  
Seattle, WA 98119 – 1950

### Enclose:

- Application
- Application Fee
- Photocopy of official Administrator Residency Certificate
- Verification of Employment

## ADDITIONAL INFORMATION

(optional)

How did you hear about Seattle Pacific University?

What influenced your decision to apply for graduate study at Seattle Pacific University?

## DISCRIMINATION POLICY

Seattle Pacific University reserves the right to select students on the basis of academic performance and personal qualifications. It is the policy of SPU not to discriminate on the basis of race, color, national origin, sex, age, or disability in admission to its programs or activities.

## INSTITUTIONAL EXPECTATIONS

Seattle Pacific is an academic, social and Christian community with expectations which serve as guidelines for membership in the community. These expectations include a standard of personal moral integrity and social conscience derived from the University's Christian commitment.

Acknowledging that not all students share the University's Christian commitments, out of respect for community standards, all graduate students are required to abstain from alcohol, drugs and tobacco, illegal, immoral or disruptive activities while on campus or while involved in University-related activities.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## APPLICATION FEE

\$25.00

Payment Options: Choose one of the following payment methods. Payment must be received at the time of application.

\* DC \*

**CHECK:** Check enclosed for the full amount of: \$ \_\_\_\_\_ Make all checks **payable to SPU**; do not send cash

**CREDIT CARD:**  VISA  MASTERCARD \_\_\_\_\_ / \_\_\_\_\_  
*SPU only accepts* ACCOUNT NUMBER EXPIRATION DATE  
NAME (as it appears on card – please print) ZIP CODE (billing address)

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_