

Admissions



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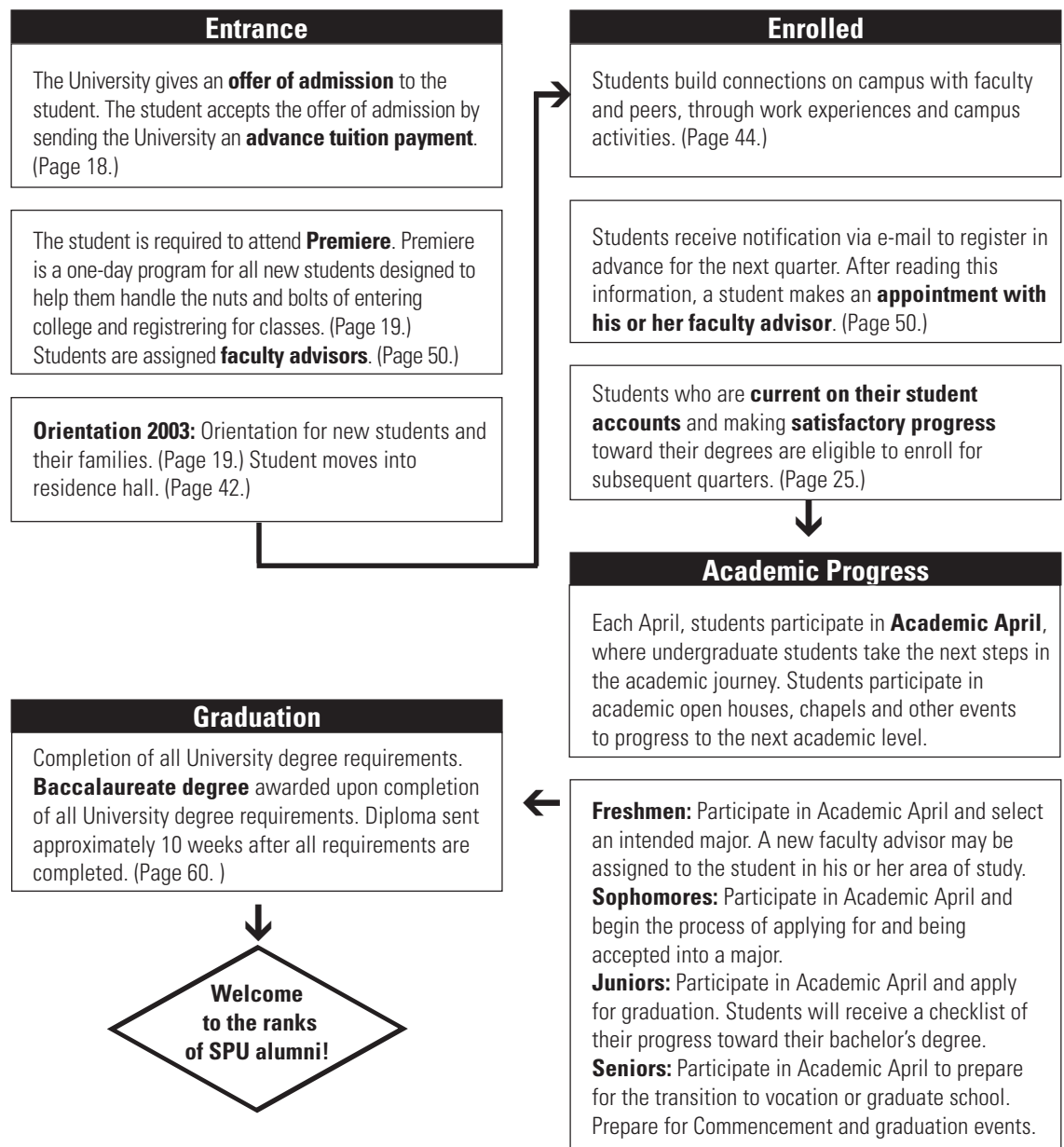


What Happens Once a Student Is Admitted?

Progression From Admission Through Graduation

Once a student accepts Seattle Pacific's offer of admission, an educational journey begins. Here is an overview of what to expect from admission to graduation.

12 Admissions



Admissions

Seattle Pacific University admits students with academic characteristics that predict their success in the University programs to which they seek enrollment and who exhibit personal qualities that indicate a contribution to the objectives of the University.

In line with its original charter, students are admitted without discrimination as to race, color, nationality, creed, age or sex. A strong college preparatory program in high school is recommended and prepares students for success at the university level. In addition to academic ability, such factors as intellectual curiosity, goals, leadership, responsibility, personal and social adjustments, commitment to Christian values and a desire to serve are considered.

Depending on space available, a waitlist process may be required for students submitting a marginal academic profile. Admission to the ACCESS Program may be granted to applicants who have a demonstrated need for study-skills assistance. Admission to the University does not automatically constitute admission to the particular program or school in which a student wishes to study. Specific admission requirements are located in each academic program section in the *Catalog*.

Seattle Pacific University reserves the right to admit or re-admit any student at its discretion.

You're Invited to Visit the Campus

Words and pictures provide impressions of Seattle, but to fully appreciate it, you must see it in person.

The same is true for Seattle Pacific University. Located in a quiet residential neighborhood, SPU's campus is parklike and reminiscent of an earlier age. Yet this classic setting is only a few minutes from Seattle's bustling, cosmopolitan city center.

College students agree that a campus visit is the best way to discover if a university is a good match. So we make it easy.

A visit includes transportation to and from commercial carriers, overnight accommodations and discount hotel rates for parents. Meals on campus are provided for student visitors, as are campus tours.

There are several opportunities for students to schedule a visit:

Campus Preview. Campus Preview offers prospective students an in-depth look at life on campus. This special weekend event is an opportunity for more than 200 students to attend classes, meet professors, spend the night on campus in the residence halls, and attend information workshops and athletic/social events.

Senior Preview. This weekend event occurs once in the autumn and once in the winter and is a special opportunity for high school seniors to attend classes, meet professors, spend the night on campus and participate in community activities.

SPU Fridays. On special SPU Fridays, small groups of prospective students receive the red-carpet treatment with a personalized itinerary.

Individual Visit. If you can't attend one of the organized events, we will be happy to schedule a personal visit for you on another day.

To arrange a visit to Seattle Pacific University, simply give us a call at (206) 281-2021 or (800) 366-3344 toll free. We'll take care of the details.

Application for Admission

General Instructions for All Applicants

Students interested in applying for admission should request admission materials early by contacting the Office of Admissions. Prospective applicants who are still in high school should request these materials early in their senior year.

Applications are available online at www.spu.edu, as well as in the back of the *Undergraduate Catalog* and *Viewbook*. Application materials for admission must meet the following dates for each respective quarter:

<u>To Be Admitted For:</u>	<u>All Materials Must Be Received By:</u>
Autumn 2004	June 1, 2004
Winter 2005	November 15, 2004
Spring 2005	February 15, 2005
Summer 2005	May 15, 2005

Each applicant is responsible for providing all items required with the application, including a \$45 nonrefundable application fee.

Students desiring financial aid and scholarship consideration should file the Free Application for Federal Student Aid (FAFSA) with the federal processor as soon as possible after January 1 and submit all application materials before March 1. Need-based financial aid award decisions (grants, loans and student employment) for students who meet these deadlines are processed beginning the second week in March. Merit scholarships (not based on need) are awarded on a rolling basis beginning mid-January. Further information and instructions for financial aid applications may be obtained from Student Financial Services.

Procedures for Students Entering Directly From High School

1. **Application:** Complete the Seattle Pacific University Undergraduate Admission Application and send to the Office of Admissions early in the seventh semester (first semester of the senior year) along with the \$45 application fee and the two required essays.
2. **High School Transcript:** During the first semester of the senior year, arrange for an official transcript to be sent by the high school last attended. Applicants are also responsible to request that their eighth semester grades be forwarded upon graduation. High school counselors are encouraged to provide additional information, if they desire.
3. **Entrance Examination:** Take either the College Board Scholastic Aptitude Test (SAT-I) or the American College Test (ACT). Information and registration forms may be obtained from the student's high school counselor. The addresses for testing information are as follows: College Entrance Examination Board (SAT-I), Box 1025, Berkeley, CA 94701, or on the Web at www.collegeboard.org; American College Testing Program (ACT), P.O. Box 414 Iowa City, Iowa 52290, or on the Web at www.act.org. It is recommended that applicants take the SAT-I or ACT by January of their senior year.
4. **Recommendations:** Applicants should request an academic recommendation from a teacher or counselor familiar with their academic qualifications and a personal recommendation from a minister, youth leader, employer or professional associate. (Use forms with application materials.)

Procedures for Transfer Students

1. Follow steps 1, 2 and 4 listed above for high school students.
2. Send official transcripts from all colleges previously attended.
3. Students who have earned (prior to matriculation at SPU) an *approved* associate of arts degree (transfer program) from a Washington, Oregon or California community college or from Central Christian College of Kansas will enter with junior standing and all Exploratory Curriculum requirements, including the foreign language proficiency requirement, fulfilled. (See the listings at the end of this section for specific degrees accepted under this agreement.)
4. All transfer students should review the Transfer Student section on the following pages for further information on SPU's transfer policies.
5. Running Start students should follow the process for high school students.

SAT/ACT scores are not required for initial transfer application review, but may be requested at the discretion of the admissions committee. However, official test scores

are required for math proficiency test exemption. (See B.A. Requirements Section: Placement/Proficiency Testing Program.)

Associate degrees from Washington state community colleges that transfer directly to SPU to fulfill University Core and Exploratory Curriculum requirements (and 5 of the required 15 University Foundations credits) include the following:

Bellevue Community College, *Associate in Arts and Sciences*
 Big Bend Community College, *Associate in Arts and Sciences*
 Cascadia Community College, *Associate in Integrated Studies*
 Centralia College, *Associate in Arts, Associate in Liberal Arts*
 Clark College, *Associate in Arts and Sciences*
 Columbia Basin Community College, *Associate in Arts*
 Edmonds Community College, *Associate of Arts, option I*
 Everett Community College, *Associate in Arts and Sciences, option II*
 Grays Harbor College, *Associate in Arts*
 Green River Community College, *Associate in Arts*
 Highline Community College, *Associate of Arts, option A*
 Lower Columbia College, *Associate in Arts and Sciences, plan B*
 North Seattle Community College, *Associate of Arts or Associate of Science*
 Northwest Indian College, *Associate of Arts and Sciences*
 Olympic College, *Associate in Arts and Sciences, option A*
 Peninsula College, *Associate of Arts or Associate of Arts – honors*
 Pierce College, *Associate in Arts and Sciences*
 Seattle Central Community College, *Associate of Arts or Associate of Science*
 Shoreline Community College, *Associate in Arts and Sciences, option A*
 Skagit Valley College, *Associate in Arts, University and College Transfer*
 South Puget Sound Community College, *Associate of Arts*
 South Seattle Community College, *Associate of Arts or Associate of Science*
 Spokane Community College, *Associate of Arts*
 Spokane Falls Community College, *Associate of Arts*
 Tacoma Community College, *Associate in Arts and Sciences, option A*
 Walla Walla Community College, *Associate in Arts*
 Wenatchee Valley College, *Associate in Arts and Sciences*
 Whatcom Community College, *Associate in Arts and Sciences*
 Yakima Valley Community College, *Associate of Arts*

The Associate of Science Option 1 and Option 2 are also accepted in transfer to SPU. Each program is evaluated depending on the student's intended major at Seattle Pacific University by Student Academic Services.

The associate degree from Oregon that transfers directly to SPU to fulfill University Core and Exploratory Curriculum requirements (and 5 of the required 15 University Foundations credits) is the Uniform Oregon Associate of Arts degree.

Students transferring from California junior colleges must complete the IGETC (Intersegmental General Education Transfer Curriculum) as part of their associate degree in order to transfer to SPU with University Core, Exploratory Curriculum and five of the required University Foundations credits fulfilled.

Early Action Plan for 2004–2005

The Early Action program at Seattle Pacific University is a nonbinding agreement for students who select SPU as their first choice. Students may begin the application process as early as September 1, 2003, for Autumn Quarter 2004. Early Action candidates must submit their application form by December 1, 2003, and all supporting materials (recommendations, transcripts, test scores, etc.) must be received by March 1, 2004.

Early Action students are given first consideration for campus housing, financial aid and scholarships, provided they meet housing and financial aid application deadlines. (See Costs and Financial Aid; Residence Status and Financial Aid for details.) In addition, SPU offers assistance to Early Action students as they make plans to enroll by providing discounted tickets to Senior Preview or Campus Preview, as well as a transportation allowance to attend one of these events. Early Action students may elect to visit the campus at a different time and will receive complimentary meals, housing on campus and an allowance for transportation to the campus. Contact the visit coordinator in the Office of Admissions for details.

Washington State Running Start Program

Accepted students who have completed college-level coursework under the Washington state's Running Start Program will be awarded transfer credit, up to a maximum of 90 credits. They should follow the same admission procedures for students entering directly from high school, plus submit an official community college transcript. The transfer courses must be described in the catalog of an accredited Washington state community college and must be posted on an official transcript. Students who are currently in the Running Start program and have not yet graduated from high school will be considered for high school scholarships, regardless of the number of credits earned.

Homeschooled Students

SPU recognizes that greater numbers of students are receiving instruction at home instead of through a traditional high school program. Homeschooled students are required to submit application materials as stated for all students. In addition, students should submit an ACT score, a copy of their reading list and information regarding the curriculum used in their homeschool program. While interviews are not required, they may be helpful. Homeschool students may be required to submit a G.E.D. if their records are of marginal academic quality. Admission to homeschool students will weigh heavily upon test scores, writing ability and academic curriculum.

Early Admission

Qualified students may enroll at SPU prior to completing all required units in high school. Only students highly recommended for Early Admission will be considered. Such students rank among the top students in their class with high aptitude test scores. Requirements include evidence of completion of junior year in high school, outstanding high school record and test scores, and a letter of recommendation from the high school principal approving early college admission and concurrent high school completion at SPU. Evidence of high school completion (high school transcript with graduation date or G.E.D.) is required in order to receive financial aid. Contact the Office of Admissions for details.

Advanced Placement/CLEP/International Baccalaureate/PEP

Matriculated students at Seattle Pacific University may earn up to 45 quarter credits through University-recognized testing and advance credit programs. These include the Advanced Placement Testing Program (AP), College Level Examination Program (CLEP), Proficiency Examination Program (PEP), International Baccalaureate (IB) and SPU's Credit by Examination. These examination credits, plus community college and unaccredited college credits, cannot exceed 90 quarter credits. Credits are evaluated for Exploratory Curriculum requirements at the time a student enters SPU in accordance with the following policies:

Advanced Placement

The following is a list of AP tests and their acceptance at SPU. A score of 3, 4 or 5, unless otherwise noted on the AP exam, will award the student the number of credits listed. If students believe courses may also fulfill major requirements, they may contact the appropriate department for their review.

Recommended AP Equivalents

<u>AP Test</u>	<u>Credits</u>	<u>Exploratory Curriculum</u>	<u>SPU Acceptance</u>
Amer-Govt	5	SSB	POL 1120
Comp-Govt	5	SSB	POL 2320
Art-Drawing	5	AHA/AHC	ART 1102
Art-General	5	AHA/AHC	Arts and Humanities
Art-History	5	AHA/AHC	Arts and Humanities
Art 2-D is not accepted.			
Art 3-D is not accepted.			
Biology	5	NSA	BIO 2101 (score: 4 or 5)
Chemistry	5	NSB	CHM 1211 (score: 4 or 5)
CSC-A	5		CSC 1230 (score: 4 or 5)
CSC-AB	5 (score: 3) 10 (score: 4 or 5)		CSC 1230 CSC 1230 and 2430
Econ-Micro	5	SSB	ECN 2101
Econ-Macro	5	SSB	ECN 2102
Environment Science	5 (score: 4 or 5)	NSA	BIO 1100
Lang-Comp	5		Elective course
Lit-Comp	5	AHB/AHC	Arts and Humanities
His-Amer	5	SSB	HIS 2502/2503
His-Europ	5	SSB	HIS 1202

French-Lang	5 (score: 3) 10 (score: 4) 15 (score: 5)		FRE 1103* FRE 1103* FRE 1103*
French-Lit	5	AHB/AHC	Arts and Humanities
German-Lang	5 (score: 3) 10 (score: 4) 15 (score: 5)		GER 1103* GER 1103* GER 1103*
Latin-Vergil	5 (score: 3 or 4) 10 (score: 5)		LAT 1103* LAT 1103*
Latin-Horace	5	AHB/AHC	Arts and Humanities
Math-AB	5	MA	MAT 1225 (score: 4 or 5)
Math-BC	10	MA	MAT 1225,1226 (score: 4 or 5)
Music-Lit	5	AHA/AHC	Arts and Humanities
Music-Theory	5	AHA/AHC	MUS 1101
Phy-B	5	NSB	PHY 1101
Phy-C Mechan	5	NSB	PHY 1121
Phy-C Electr	5	NSB	PHY 1121
Psy	5	SSA	PSY 1180
Spanish-Lang	5 (score: 3) 10 (score: 4) 15 (score: 5)		SPN 1103* SPN 1103* SPN 1103*
Spanish-Lit	5	AHB/AHC	Arts and Humanities
Statistics	5	MA	MAT 1360

*Consult with Foreign Language Department for placement.

CLEP/PEP

Students who have completed CLEP exams with scores in the 50th percentile ("C" grade range) may receive 5 quarter credits. A listing of tests and scores is available in Student Academic Services. PEP credits are determined on an individual basis.

International Baccalaureate

Students can receive college credit at Seattle Pacific University in their higher level subjects. Five quarter credits are granted for each higher level subject in which a grade of 5 or higher is earned. Further information is available in Student Academic Services.

Transfer Student Information

Students Entering From Regionally or A.A.B.C. Accredited Colleges and Universities

Students desiring admission to Seattle Pacific University from another regionally accredited institution or American Association of Bible Colleges (A.A.B.C.) accredited institution will follow the procedures for transfer students. All records submitted for admission become the property of SPU and are considered a part of the student's official file and permanent record. Failure to submit transcripts from all institutions attended, including high school, may result in dismissal from the University. Advanced standing will be determined on the basis of the credentials submitted by the candidate. In every case, however, the following conditions will apply:

1. A transfer student must be in good standing at all prior institutions attended.
2. Transfer students who have successfully completed any number of college credits from an accredited institution at the time of application may not be re-

quired to take the American College Test (ACT) or the College Board Scholastic Achievement Test (SAT-I).

3. It is the student's responsibility to ensure that final official transcripts reflecting coursework subsequent to admission are received by SPU. The absence of final coursework will affect the student's class standing, eligibility for financial aid and progress toward degree completion.
4. The average grade in all courses accepted for advanced standing from each school must be "C" (2.0) or higher. This means that for every grade of "D" accepted there must be another grade of at least "B" or its equivalent for an equal number of credits. Exception: For A.A.B.C. accredited institutions, no grade below "C" (2.0) will be accepted.
5. No more than 30 quarter credits earned via correspondence and/or media courses (e.g., cassette, TV, video) – inclusive of both residence and transfer credits – may be applied to a bachelor's degree. Exception: Existing Washington state community college associate degree transfer agreements will be honored as they apply to general education requirements.
6. Transfer associate degrees earned after matriculation at SPU will not be recognized toward fulfillment of Exploratory Curriculum, University Core requirements and foreign language requirements.
7. A combined total of not more than 90 credits will be accepted from all two-year colleges, including unaccredited schools, AP, CLEP and I.B. Existing Washington, Oregon and California community college associate degree transfer agreements will be honored as they apply to Exploratory Curriculum requirements and class standing at entry.
8. Credits in excess of 20 in any one term will not be transferred. This includes courses taken concurrently by media, correspondence or extension at more than one institution, as well as non-credit courses, are included.
9. An undergraduate transfer student is required to earn a minimum of 45 credits in residence at SPU including 15 upper-division credits in his/her major at SPU to be eligible for a degree. See individual majors for additional degree requirements.
10. One-credit courses, except physical education activity, applied music and selected computer courses, ordinarily are not transferable.

Students Entering From Regionally Unaccredited Colleges

Seattle Pacific University welcomes transfer students from all institutions. While the absence of accreditation raises questions concerning the nature and quality of an institution's programs, SPU recognizes that institutions may not seek accreditation for a variety of reasons related to mission, sponsoring entity requirements, etc. SPU will, therefore, review credentials from unaccredited institutions at the student's request. An official transcript and copy of the unaccredited institution's catalog must accompany a written request for review.

If SPU determines that the institution's credits are acceptable, specific credits may be transferred with the following limitations and conditions:

1. Only college-level academic courses will be transferred. Vocational, technical and practicum courses will be transferred only with faculty approval.
2. To be accepted a course must have a grade of "C" (2.0) or better.
3. Only courses of at least 2 quarter credits will transfer (except physical education, selected computer and applied music).
4. The cumulative GPA of transferable courses must be 2.0 or better (on 4.0 scale).
5. Courses comparable to SPU Exploratory Curriculum categories or courses will apply to the appropriate Exploratory Curriculum and University Core categories.
6. A maximum of 10 credits in biblical literature courses may be accepted as elective credits only.
7. Application of credits to major requirements is a determination made by the individual discipline.
8. The maximum number of credits transferred, when combined with community college and advanced credit/testing programs, will not exceed 90.

Except as outlined above, the conditions for students entering from accredited colleges will apply. A student transferring from an unaccredited college may be required to present acceptable scores on either the College Board Scholastic Aptitude Test (SAT-I) or the American College Test (ACT).

Transfer Student University Foundations Requirements

All credits earned at a recognized accredited institution in areas offered by Seattle Pacific University will usually be accepted without discount. Students who have earned, **prior to matriculation at SPU**, an approved associate degree (Washington, Oregon and California community college transfer program or Central Christian College of Kansas) are considered to have completed the Exploratory Curriculum and University Core (but not University Foundations) requirements, including the foreign language and mathematics proficiency requirements, of SPU. Most transfer students are exempt from the English Placement program. For possible exemptions, see Math and English Testing Section.

SPU considers the University Foundations requirements to be at the heart of its approach to higher education. Therefore, each transfer student is expected to complete these requirements at SPU.

Transfer students with junior or senior standing upon admission will complete 10 credits in Foundation studies with 5 credits in UFDN 3001, Christian Scriptures, followed by 5 credits in UFDN 3100, Christian Theology. Each transfer student with freshman or sophomore standing upon admission will complete the full 15-credit requirement by completing UFDN 1000, UFDN 2000 and UFDN 3100.

If a transfer student has taken Bible courses at a member institution of the Council for Christian Colleges and Universities, up to 10 credits may be accepted toward the fulfillment of the University Foundations requirements for students who enter SPU with freshman or sophomore standing, and up to 5 credits may be transferred toward the requirement for students who enter SPU with junior or senior standing. If Bible courses have been transferred from another accredited Christian liberal arts college that is not a member of the Council of Christian Colleges and Universities, up to 5 credits may be granted toward fulfillment of the Christian Scriptures requirement. If a transfer student has taken Bible courses from an accredited Bible college, up to 5 credits may be granted in fulfillment of the Christian Scriptures requirement.

If all cases, students must complete at least 5 of their required Foundations credits at Seattle Pacific University.

International Students

The goal of the international student program is to provide educational opportunities for qualified students from a variety of cultural backgrounds. SPU seeks to admit students who would most benefit from the distinctives of the institution.

International students entering from U.S. schools must submit the same applications, transcripts, letters of recommendation and test scores as other entering freshmen or transfer students, as well as the following (please refer to the International Admission application):

Students desiring to enter directly from a U.S. high school, college or university must:

1. Submit a TOEFL score of 550 minimum (213 on the computer-based test).
2. Submit official college and/or secondary school transcripts with a 3.0 GPA or higher on a 4.0 scale (equivalent to a U.S. "B" average).
3. Provide an official confidential statement of financial support in U.S. dollars (such as an official bank statement) covering each year of intended enrollment.
4. Submit two recommendations and a personal essay (use the International Admission Application for forms).

Students who intend to enter directly from foreign countries must have a grade point average equivalent to a 3.0 in the grading system used in this University. The Test of English as a Foreign Language (TOEFL) is required of all international students. Graduates of high schools in countries where the school system provides for less than 12 years of instruction before college are expected to complete at least 12 years of schooling in their own country before being admitted to SPU. Students may receive college credit for A Level exams if their marks are very high.

Students may meet the SPU English proficiency for admission by completing the ACE language program and receiving a full recommendation from the American Cultural Exchange Program (ACE) on the SPU campus prior to admission to SPU. Students who receive a full recommendation from ACE are not required to submit a TOEFL score.

Requirements for F-1 International Students

F-1 non-immigrant status carries responsibilities as well as privileges. Failure to comply with these requirements is considered a violation of U.S. law that invalidates F-1 status, cancels privileges and could lead to deportation. Seattle Pacific University is required by law to make regular reports about F-1 students' status to the U.S. government. The international student advisor (ISA) in the Office of Student Life provides services to assist international students in complying with the terms of their visa status, applying for benefits and attempting to correct status violations when necessary. However, the student's status is always considered his or her own responsibility, not that of Seattle Pacific University.

To maintain good F-1 status, an international student must do the following:

1. Participate in an entry interview. Attend a New International Student Orientation session or schedule an appointment with the ISA no later than the fifth day of his or her first quarter.
2. Be a full-time student. Complete a full-time course load (at least 12 credits for undergraduates and post-baccalaureate students, 8 credits for graduate students and six hours for doctoral students) during every quarter except summer, and maintain satisfactory academic progress. If it is not possible to be enrolled full-time, a "Request for Reduced Enrollment" form (available in the ISA's office) signed by the international student's academic advisor must be submitted to the ISA no later than the first day of the quarter. Reduced enrollment will be approved only under exceptional circumstances defined by F-1 regulations. Following the 10th day of a quarter, F-1 students enrolled part-time without ISA approval will be reported "out of status."
3. Do not work off campus without authorization. All F-1 students in good status are authorized to work on-campus at SPU up to 20 hours per week during full-time study and up to 40 hours per week during vacation periods. Any off-campus employment (any type of work for any type of compensation) must be approved by the ISA and is allowed only within strict F-1 regulations.
4. Report any change of name or address. The U.S. government requires notification within 10 days of any name or address change. International students must report the location of their physical residence (not a post office box) to both the U.S. government, using Form AR-11 (located at the Web site www.ins.usdoj.gov/graphics/formsfee/forms/ar-11.htm) and to SPU, using a Change of Directory Information form.
5. Obey the laws in the United States.
6. Exit interview. Schedule an appointment with the ISA if he or she will be graduating or otherwise end studies at SPU for any reason.

Non-Matriculated International Students

Undergraduate international students may take no more than 45 credits toward a degree before being formally admitted to the University, and post-baccalaureate students are limited to 15 such credits. Non-matriculated students (those who have not been formally admitted to the University) are expected to submit an acceptable official TOEFL score (a minimum score of 550 for the paper version of the test or 213 for the computer-based test) to Student Academic Services, and must pay for their courses at the point of registration. Students seeking to enroll in courses at SPU while attended another institution must also submit a letter of permission from their host institution.

SPU welcomes international students and encourages them to seek full admission to the University at the earliest opportunity.

U.S. Citizens (Immigrants) Who Are Non-Native English Speaking

Students whose first language is not English and who wish to enter SPU directly from high school or to transfer from another institution must demonstrate English proficiency. This may be demonstrated in a number of ways, including submitting a satisfactory Scholastic Aptitude Test (SAT-I) Verbal score, satisfactory performance in high school or college-level English courses or TOEFL score.

To Accept an Offer of Admission

Applicants will receive a letter of their acceptance/denial to the University. To accept an offer of admission, follow these steps:

1. **Advance Payment:** A \$200 advance payment is the student's acknowledgment of intention to enroll. This payment should be submitted to the Office of Admissions. This guarantees a place in the entering class and allows the student to register for classes. This payment is credited to the student's account and is applied toward the initial tuition payment. The advance payment should be submitted on or before May 1, 2004, the National Candidate's Reply Date.
2. **Housing Registration:** All students, upon admission to the University, will be mailed detailed housing materials, including information on the housing application process and room reservation deposit.
3. **Health Record:** Along with the notification of admission, each student will receive a medical health history form, to be completed and returned to Student Health Services. This medical history is required of students who are (1) entering SPU for the first time, (2) returning after an absence of more than one calendar year, or (3) have previously attended Summer Quarter but are entering regular University classes for the first time. Health insurance is available to all matriculated students

enrolled for at least 9 credits. Insurance information is available in Student Financial Services.

All international students are required to enroll in the University Student medical insurance plan. Any exceptions to this requirement are subject to the approval of the Health Center. Proof of comparable coverage from a provider based in the United States or an acceptable reciprocal agreement is necessary for waiver approval.

Application for Re-Admission

If a student has been away from SPU for fewer than nine quarters after completing courses as a matriculated student, that student is still considered an “active” student at SPU. He or she may register for classes at SPU without completing paperwork for undergraduate admissions. Any transfer work completed during the student’s absence must be submitted to Student Academic Services. The student will be responsible to complete the same degree requirements as expected upon his or her first quarter of matriculation at the University. An associate degree completed while a student is considered “active” at SPU will not be recognized.

Students who would like to re-enroll after nine quarters (two years) have passed must submit all new application materials. The Office of Admissions will inform the student if additional credentials need to be submitted. Admission will be governed by the policies regulating the admission of the level the student is reactivating under (a student who was admitted to SPU out of high school and is reactivating after attending another institution is now considered a transfer student.)

Undergraduate and post-baccalaureate students who have interrupted their study at SPU for more than two calendar years will graduate under the requirements listed in the *Catalog* current at the time of re-entry. Class standing will be recalculated to include all credits earned and transfer credits accepted prior to readmission.

ACCESS Program

The ACCESS program is offered to students who would benefit from additional personal and academic support during their first year at SPU. This program provides individualized academic support, monitoring and advising. Additionally, students enroll in two study-skills classes to equip them for college course expectations and to clarify educational and professional goals. Participation in the ACCESS program may be an expectation for some students upon admission or may be a voluntary option. The charge for three quarters of participation is \$300. Questions about the program can be directed to the Center for Learning at (206) 281-2475.

Disability Support Services

The University assists with program access through a variety of services for students with disabilities. Any student requiring special assistance should contact the Center for Learning at (206) 281-2475 to make arrangements for an intake interview to determine the level of assistance needed. Students are required to provide documentation of the nature of their disability at that time.

Entrance Programs Once Students Accept Admission: Premiere and Orientation

Premiere – Initial Advisement and Registration

All new undergraduate students, including transfer students, receive initial advisement and register for classes as part of the Premiere program before the first quarter of matriculation. Premiere is a one-day program that provides students with the opportunity to confer with an advisor about the selection of classes, register for classes, receive an official University ID card, take the Math Proficiency Exam (if required) and make financial arrangements. Once students have completed Premiere, they will be prepared to go through New Student Orientation.

Orientation of New Students and Families

New Student Orientation sessions are held each quarter. Autumn Quarter orientation includes four days of orientation to the academic and social community of SPU. Brief orientation sessions are offered Winter and Spring Quarters. All of these sessions are designed to help new students prepare for the academic, spiritual and social life at SPU. They also offer opportunities for students to become better acquainted with the University and its programs of study, and to meet faculty and classmates. Attendance at orientation is required and provides students with the essential information for a successful transition to university life.

Post-Baccalaureate Admission

Students who have been awarded a baccalaureate degree and wish to complete a second undergraduate degree may apply through the Office of Admissions. Students should contact the Office of Admissions for the Post-Baccalaureate Admission Application. Required materials for admission consideration include a completed and signed Post-Baccalaureate Admission Application, \$45 application fee, one letter of recommendation addressing character and academic ability, an official copy of the final transcript from the institution that granted the baccalaureate degree (showing the granted degree), any additional transcripts showing post-baccalaureate work, and a response to the essay question found in the application for admission.

While SPU may recognize a bachelor’s degree from a school that holds accreditation from the AABC (Accrediting Association of Bible Colleges), the state of Washington does not recognize these institutions when issuing teaching certificates. Therefore, post-baccalaureate students admitted to SPU from institutions that are not regionally accredited must complete an additional bachelor’s degree or a master’s degree along with the teacher certification program if they wish to obtain teacher certification for the state of Washington.

Note to SPU graduates: SPU graduates do not need to submit a letter of recommendation. Only transcripts reflecting work at other institutions must be submitted.