



Seattle Pacific UNIVERSITY

Engaging the culture, changing the world.

Center for Professional Education | 3307 Third Avenue West | Peterson Hall Suite 209 | Seattle WA 98119
206-281-2274 | endorse@spu.edu

Application Instructions for Additional Endorsement Program PATHWAY 2

OVERVIEW:

Effective March 31, 2005 the Pathway 2 option for adding an endorsement became available in the State of Washington. Pathway 2 is a shortcut option by which a teacher can add an endorsement that is similar to or related to an endorsement already held. The Pathway 2 process requires a teacher to be (1) enrolled in a state approved endorsement program, (2) obtain a passing score on the WEST-E exam in the desired endorsement area, and (3) to undergo pedagogy assessment. Pedagogy Assessment takes place within the EDCN 5730 *Teaching Endorsement Field Experience*.

ELIGIBILITY:

1. A valid Washington State Teacher Certificate with a *qualifying* first endorsement (see pathway chart)
2. Verification 90 days teaching experience in first endorsement area post-certification (verification is on application)
3. Form 4422 *Pathway 2 Pedagogy Assessment/District Support Verification*
4. A Passing Score on the WEST-E exam in the desired endorsement area **OR** confirmation of registration for an upcoming WEST-E exam date

APPLICATION POLICIES:

Candidates will not be admitted to SPU through the Admissions Office, but through the School of Education's Center for Professional Education. Participants in the endorsement program are considered non-matriculated students by the University and are not eligible for financial aid. The application fee for the Pathway 2 program is **\$200** paid either by check *made payable to Seattle Pacific University* or by credit card using the payment section on the application.

A complete application will include the following:

- Pathway 2 application, signed
- \$200 application fee
- Photocopy of a valid Washington State Teacher Certificate
- Form SPI 4422 Pathway 2 Pedagogy Assessment/District Support Verification Form
- A photocopy of passing WEST-E exam score or a photocopy of registration confirmation for upcoming test date, followed by electronic submission of official scores to SPU.

Complete applications should be sent to:

Seattle Pacific University
Center for Professional Education
3307 Third Avenue West Suite 209
Seattle, WA 98119
Attn: Endorsements

TAKE THE WEST-E EXAM IN THE NEW ENDORSEMENT AREA:

A candidate must pass the WEST-E exam in the new endorsement area and have their score submitted electronically to Seattle Pacific University. Scores are usually available four to six weeks after the testing date. The candidates WEST-E exam score must be received electronically before a candidate can undergo pedagogy assessment/field experience. The score recipient number for SPU is **230**.

To be eligible to take Field Experience in a particular quarter, follow these guidelines for test date selection:

I intend to complete Field Experience in:	Take the WEST-E Exam no later than:	The Registration Deadline is:	Or scores need to be reported to SPU by:
Autumn quarter	July test date	around June 1 st	August 15 th
Winter quarter	September test date	around August 1 st	November 15 th
Spring quarter	January test date	around December 1 st	February 1 st

Information on the test and registration are available at www.west.nesinc.com.

FIELD EXPERIENCE AND PERFORMANCE-BASED PEDAGOGY ASSESSMENT:

Once a candidate has completed the prior steps they may apply to register for EDCN 5730, Teaching Endorsement Field Experience and Performance-Based Pedagogy Assessment. This is a 5-credit course that allows the candidate to demonstrate competency in the new endorsement area and can only be taken once the WEST-E exam is passed and official scores are reported to SPU.

If a Pathway 2 candidate is unsuccessful in the Field Experience portion of the program, PESB recommends that the University then work with the candidate on a teacher development plan. At SPU, this will likely require that the candidate go through the Pathway 3 process in order to obtain the desired endorsement—our WA State approved college/university program.

FINAL STEPS:

Once completed with the Pathway 2 program, candidates will submit to the above address a **\$15 check made out to Seattle Pacific University** along with the *Institutional Application for an Additional Endorsement* (Form SPI 1535, this is included in the application packet for the field experience). These items can be received at any time after program completion, but must be received before SPU can recommend a new endorsement on the candidates teaching certificate.

RECOMMENDATION FOR THE ENDORSEMENT:

The Certification Officer will complete the final paperwork and verify completion of program to the certification office of OSPI. OSPI will then issue your certificate with the additional endorsement. The updated certificate will be sent directly to SPU. SPU will distribute the certificate to the candidate.