



Student Financial Services

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2011 - 2012 DEPENDENT VERIFICATION FORM

STUDENT NAME: _____ SPU ID: _____

Your application was selected for review in a process called "Verification". In this process, SPU will be comparing information from your FAFSA with signed copies of your 2010 Federal tax return, your parent(s)' 2010 Federal tax return, or with W-2 forms or any other financial documents. If there are differences between your application information and your financial documents, SPU may need to make corrections to your FAFSA electronically. Please complete this verification form and submit it to Student Financial Services as soon as possible to avoid delaying your financial aid. *SPU must review the requested information, under the federal financial aid program regulations (34 CFR, Part 668).*

What you should do:

1. Collect your and your parent(s)' financial documents (signed Federal income tax returns, W-2 forms, etc.).
2. Complete both sides of this worksheet and sign it - you and at least one parent must sign. **Do not leave any blanks; if the question does not apply, please enter N/A or "0"**.
3. Submit the completed worksheet, tax forms, and any other documents needed to Student Financial Services.

A. Family Information

List the people your parent(s) will support between **July 1, 2011 and June 30, 2012**. Attach additional pages if necessary. Include:

- Yourself
- Your parent(s) (including stepparent), even if you do not live with your parents
- Your parent(s)' other children **if** they receive **more than half** their support from your parents or if your parents would be required to provide information for these children when filing a 2011-2012 FAFSA
- Other people living with your parents **if** your parents provide **more than half** their support **and** your parents will continue to provide support between July 1, 2011 and June 30, 2012 (including money, gifts, housing, college costs, etc.)
- Indicate others as in college only if they will enroll in a program that leads to a college degree or certificate and attend at least half-time in 2011-2012. Parents or Running Start do not qualify.

Please complete all fields for each person.

Name	Relationship to Applicant	Age	2011 - 2012 College Name (if applicable)
	Self		SPU

B. Tax Forms (all applicants)

Student: Check only one box below. Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from the tax preparer or an Internal Revenue Service form that lists tax account information (available at: 1(800) 829-1040 or <http://www.irs.gov>).

- Signed tax return is attached. Did not/will not file and are not required to file a 2010 tax return. *If so, you must visit <http://www.spu.edu/sfs> and click on Forms to obtain a Student (Spouse) Non-Filer Form to complete and return.*

Parent: Check only one box below. Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from the tax preparer or an Internal Revenue Service form that lists tax account information (available at: 1(800) 829-1040 or <http://www.irs.gov>).

- Signed tax return is attached. Did not/will not file and are not required to file a 2010 tax return. *If so, you must visit <http://www.spu.edu/sfs> and click on Forms to obtain a Parent Non-Filer Form to complete and return.*

You are not done. Please complete the reverse side of the form.

C. Additional Financial Information (See student question 43 and parent question 91 on the FAFSA)

Do not leave any blanks; if the answer is zero or does not apply enter "0".	Parent(s)	Student/Spouse
Education credits (American Opportunity and Lifetime Learning tax credits) from IRS Form 1040 – line 49 or 1040A – line 31.		
Child support paid because of divorce or separation or as a result of a legal requirement. Do not include support for children in your (or your parents') household, as reported in question 96.		
Taxable earnings from Federal Work-Study and need-based employment portions of fellowships and assistantships. Include earnings from work under a cooperative education program offered by a college.		
Student grant and scholarship aid reported to the IRS in your (or your parents') adjusted gross income on your tax return(s). Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.		
Combat pay or special combat pay. Only enter the amount that was taxable and included in the adjusted gross income . Do not enter untaxed combat pay reported on the W-2.		
TOTAL		

D. Untaxed Income (See student question 44 and parent question 92 on the FAFSA)

This section is to verify the figures entered on question 44 Student/Spouse and question 92 Parent(s), on your 2011 - 2012 Free Application for Federal Student Aid (FAFSA). Please list the amounts earned or paid in each category.

Do not leave any blanks; if the answer is zero or does not apply enter "0".	Parent(s)	Student/Spouse
Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d codes D,E,F,G,H, and S.		
IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans from IRS Form 1040-total of lines 28 plus 32 or 1040A – line 17.		
Child support received for all children. Do not include foster care or adoption payments.		
Tax exempt interest income from IRS Form 1040 – line 8b or 1040A – line 8b.		
Untaxed portions of IRA distributions from IRS Form 1040 – lines 15a minus 15b or 1040A – line 11a minus 11b. Exclude rollovers. If negative, enter a zero here.		
Untaxed portions of pensions from IRS Form 1040 – lines 16a minus 16b or 1040A – lines 12a minus 12b. Exclude rollovers. If negative, enter a zero here.		
Housing, food, and other living allowances provided to members of the military, clergy, and others (including cash payments or cash value of benefits reported on the W-2 Form, box 14)		
Veterans' non-education benefits such as Disability, Death Pension, or Dependency and Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances.		
Other untaxed income not reported, such as workers' compensation, disability, "Making Work Pay" tax credit, etc. Do not include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.		
Money received or paid on your behalf (e.g., bills), not reported elsewhere on this form.(Support includes money, gifts, housing, food, clothing, car payments or expenses, medical and dental care, and college costs paid for on your behalf, except support from your parents.)		

E. Sign this Worksheet

By signing this worksheet, we certify that all the information reported on it is complete and correct. At least one parent must sign.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to prison, or both.

Student Signature	Date	Phone	Email
Parent Signature	Date	Phone	Email