

3. **Attach any supporting written documentation (i.e.: doctor's letter on official letterhead, if death in the family, copy of death certificate, etc.).**
4. **If you are appealing the 270 credit limit rule, Attach a copy of an academic plan you create that has been reviewed (or will be reviewed) with your UG Academic Counselor.** The Academic plan must that includes the following:
- a. Anticipated graduation date
 - b. Courses, number of credits toward degree and the quarter it will be taken.
 - c. Provide a statement from your UG Academic Counselor confirming your meeting.

Attach Plan:

Student Signature

Date

Email